

Data protection

General information

Responsible for data processing on this website is Bochum University of Applied Sciences, Am Hochschulcampus 1, 44801 Bochum, represented by the President. The following contact options are available:

Hochschule Bochum/Bochum University of Applied Sciences
Präsidium
Postfach 100741
44707 Bochum
Tel.: +49 234 3210014
Fax: +49 234 3214780

Contact details of the data protection officer:

Hochschule Bochum/Bochum University of Applied Sciences
Datenschutzbeauftragte Christina Warsitz
Postfach 100741
44707 Bochum
Tel.: +49 234 3210002
Fax: +49 234 3214947

Personal data is processed for the purpose of applying for a study-abroad period at Bochum University of Applied Sciences as part of one of the exchange programmes and/or a mobility scholarship, as well as enrollment at Bochum University of Applied Sciences. The legal basis for data processing is Art. 6 section 1 lit. of EU-GDPR in conjunction with § 48, section 1, sentences 2 and 3 HG NRW (Higher Education Act of North-Rhine Westphalia), § 3 HG NRW and § 19 of the Enrolment Regulations of Bochum University of Applied Sciences dated 29 June 2020 (AB No. 1044).

As part of the enrolment process, personal data is transferred for the purpose of student and examination administration as well as for the fulfilment of the university's statutory tasks in the context of legislation and planning in the higher education sector.

Furthermore, by signing the ECHE (Erasmus Charter for Higher Education), Bochum University of Applied Sciences has committed itself to digitalising the processing of the Erasmus+ programme and joining the EWP network (Erasmus without Paper). Bochum University of Applied Sciences uses the mobility database SoleMOVE from the Finnish provider Solenovo Oy (Kauppakatu 28, FIN-80100 Joensuu, tel. +358 10 420 6400, info@solenovo.fi, www.sol-enovo.fi) as an interface to the EWP network and for the collection and processing of data.

The personal and mobility-related data entered into the SoleMove database are primarily used for the selection and admission process as well as for formalities related to preparing for and organizing the student's stay at Bochum University of Applied Sciences. When required for the organisational purposes, the data is shared with:

- Internal university members (the departmental exchange programme coordinators, teaching staff, relevant registrar's offices, the financial affairs office, personnel office).
- Student services organisation (AKAFÖ) for students, who have requested a housing during the stay in Bochum.
- Immigration Authorities and the City Hall, for the registration in the city.
- Health Insurance providers, if this data is required for support with health insurance matters.
- Funding organisations, for students who receive funding for studying abroad from their respective programmes (eg the DAAD, European Commission).

Mobility-related and personal information, entered into the SoleMove database, will be stored and processed for 5 years after the end of the mobility period. The data used for the enrollment at Bochum University of Applied Sciences will be stored for 40 years after exmatriculation.

Information on the rights of data subjects

As a public body, Bochum University of Applied Sciences is subject to the provisions of the North Rhine-Westphalia Data Protection Act (DSG NRW) and the Telemedia Act (TMG). To protect your rights, we have taken technical and organisational measures and ensured that the data protection regulations are also observed by external service providers who contribute to this website. Bochum University of Applied Sciences only processes personal data if this data is necessary for the fulfilment of its tasks.

According to Art. 15 of the EU General Data Protection Regulation (EU GDPR), you are entitled to free information as to whether your personal data is being processed and, if so, which personal data is involved. In principle, a copy of the data can be requested, unless a legal exception applies. If the data is incomplete or incorrect, there is a right to rectification in accordance with Art. 16 EU GDPR.

Other rights of data subjects are:

Art. 17 EU GDPR: Erasure of your own personal data if there is a ground for erasure stated therein.

Art. 18 EU GDPR: Restriction of the processing of personal data if there is a ground stated therein.

Art. 20 EU GDPR: Transfer of own personal data to a provider if the processing is based on consent or on a contract.

Art. 21 EU GDPR: There may be a right to object to otherwise lawful processing of personal data on grounds relating to a particular personal situation.

Art. 22 EU GDPR: Grants special data subject rights in the case of automated decisions in individual cases, including profiling.

Right to lodge a complaint

You have the right to request information about the personal data stored about you free of charge (Art. 15 EU GDPR). In addition, you have the right to rectification, restriction of processing, data portability, objection and erasure of your personal data in accordance with the statutory provisions (Art. 16-21 EU GDPR).

You also have the right to lodge a complaint with the competent supervisory authority for Bochum University of Applied Sciences in the event of data protection issues. The contact address of the supervisory authority is

State Commissioner for Data Protection and Freedom of Information North Rhine-Westphalia
Kavalleriestr. 2-4, 40213 Düsseldorf
Tel.: 0211/38424-0, Fax: 0211/38424-10
E-Mail: poststelle@ldi.nrw.de

Information on individual processing operations

Processing of log data (access data): When using the website, the access to pages, whether the access was successful, the time, the transferred data volume and the IP address of the requesting computer are collected to recognise errors. The IP address is stored in abbreviated form so that identification is not possible or only possible with an effort that is disproportionate to the gain in knowledge of the requesting connection. The processing is only carried out internally and on the basis of Art. 6 para. 1 f) EU GDPR, whereby the legitimate interest lies in error detection. The stored log data is automatically deleted after 7 calendar days.

Account

A prerequisite for using the SoleMove online application portal is the existence of an user account. The following personal data is required to create an account: Title, surname, first name, e-mail address and a password of your choice.